

BOARD MEETING

09th November 2022 Teams

MEETING NOTES



| | Action |
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| <p>1. Welcome, introductions, Apologies and Declarations of Interest</p> <p>Attendees: Luke Longley (LL), Nicki Cheek(NCh), Paul Rolfe (PRo), Wendy Bell (WB), Simon Cuckow (SC), Sam Murray (SM), Rachael Hughes (RH), Matt Tyson (MT), Abi Bowden (AB), Duncan Crow (DC), Daisy Waldron (DW), Suzanne Holloway (SH), Lynn Hainge (LH)</p> <p>Apologies: Neil Cooper (NC), Peter Rainier (PR), Jonathan Crabtree (JC)</p> <p>Guests: Louise Blackwell (LB) (for part)</p> <p>The following standard Declarations of Interest were noted:</p> <ul style="list-style-type: none">• Matt Tyson - Executive Member of Gatwick Diamond Business; Richard Place Dobson(MT's employer) are auditors for the Manor Royal BID and auditors and company secretary for Crawley Town Centre BID.• AB – Bankers for Crawley Town Centre BID | |
| <p>2. Welcome to Louise Blackwell – Creative Crawley</p> <p>LB gave a presentation to the board with a summary of 2021/22 and proposal for 2023.</p> <p>PR invited colleagues to give thoughts/opinions. PR advised decision will be made following the AGM in January. LL stated that making the decision this late could hinder the proposed summer programme. Agreed.</p> <p>WB advised that any contract over £10k should go to tender. Agreed by board that tender should be for the remaining lifetime of the BID. PR advised any interested board members should make themselves known to WB.</p> | WB |
| <p>3. Items for Information</p> <p>WB covered operational report.</p> <p>WB completed certificate in BID management and is now a certified BID Manager.</p> <p>CBC Light Festival 18, 19, 20 Nov overview with tree light switch on 20 Nov.</p> | |
| <p>4. Items for Discussion</p> <p>Strategy session & skills matrix – WB thanks to all that have completed the skills matrix. Any outstanding please send.</p> | ALL |

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| <p>5. Items for Decisions Finance note – agreed</p> | |
| <p>6. Minutes of Last Meeting and Actions Minutes approved. Minutes on website</p> <p>Renaming Orchard Street Car Park – CBC (Crawley Borough Council) have it in hand as talking to WSCC. To carry over.</p> | |
| <p>7. AOB</p> <p>LH gave thanks for the BIDs assistance in the conservation areas. PR asked what the impact is. LH – The conservation area around St Johns wanted extending to Queens Square to give additional protection for future developments. Crawley Town Centre needs development but without losing Crawley’s identity. 2 conservation areas have been approved. WB advised the BID are now stakeholders in the conservation areas, really a partnership.</p> <p>AGM date confirmed 18 January 2023 at Cineworld, invite will be circulated, if anyone would like to take part in the presentations please contact WB.</p> <p>WB requested any interested parties that know investors looking for a project in Crawley with a good return to get in touch, as an opportunity could be coming up.</p> <p>SM advised MMD report is complete and will be circulated after meeting. Thanked all for map design feedback and back with designer. SM confirmed that she is still waiting for two directors to submit their biographies.</p> <p>The meeting ended at 16.20</p> | |