

Contact: **Wendy Bell (Chief Executive)**
Direct Line: **01293 241431 / 07958 193956**
Email: wendy@ctcbid.co.uk
Date: **04 June 2024**



The Rt Hon. Michael Gove
Secretary of State for Levelling Up, Housing & Communities
C/O Edward Stanislas
Local Taxation Division, DLUHC
Fry Block/South East/2nd Floor
2 Marsham Street
London
SW1 4DF

SENT BY EMAIL AND BY POST
(mailto:Edward.Stanislas@levellingup.gov.uk / NDR@levellingup.gov.uk.)

Dear Minister,

Crawley Town Centre BID – Intention to hold a ballot

As per the BID Regulations (2004) please accept this letter as being more than the 84 days notification required of the intention of requesting the billing authority to put the BID proposals to ballot:

Name of BID: Crawley Town Centre

Name of Billing Authority: Crawley Borough Council

Contact Details: Wendy Bell (Chief Executive), Crawley Town Centre BID, 1st Floor, Cross Keys House, 50-52 The Broadway, Crawley RH10 1HB

Start date of ballot: 01 February 2025

Final day of ballot: 28 February 2025

Start of BID term: 01 April 2025

If you have any questions, please contact me at the above address. In the meantime, I look forward to receiving your confirmation that you have been properly notified, as required by the Regulations.

Yours sincerely

A handwritten signature in black ink, appearing to read "Wendy Bell". The signature is stylized and somewhat cursive.

Wendy Bell
Chief Executive
Crawley Town Centre BID Company Ltd

cc: Ian Duke (Chief Executive, Crawley Borough Council), Jill Rozier (Democratic Services, Crawley Borough Council), Clem Smith (Head of Economic and Environmental Services, Crawley Borough Council)